

Earth Science Teachers' Association
50th ANNUAL GENERAL MEETING
Saturday 30 September 2017
Keele University at 3.00 pm

AGENDA

1. WELCOME

2. APOLOGIES FOR ABSENCE

3. MINUTES

Minutes of the 49th Annual General Meeting held on Saturday 24 September, 2016 at the University of St Andrews.

4. MATTERS ARISING FROM MINUTES OF 49th ANNUAL GENERAL MEETING

5. ANNUAL REPORTS.

6.1 Chair	Nikki Edwards
6.2 Treasurer	Carole Rushall
6.3 Secretary	David Bailey
6.4 Membership Secretary	Elouise Gill
6.5 Higher Education Co-ordinator	Tom Argles
6.6 Secondary Co-ordinator	Chris King
6.7 Primary Co-ordinator	Tracy Atkinson
6.8 Editors	Hazel Clark (TES) Maggie Williams (ESTA News)
6.9 Projects Manager	Maggie Williams

6. WELCOME TO NEW CHAIR Jo Conway

7. ELECTION OF OFFICERS OF COUNCIL

The posts indicated below are vacant or due for re-election. Members wishing to propose a candidate should ensure nominations are returned to the ESTA Secretary, David Bailey, by 12.00 noon, Saturday 30 September using the form provided.

Council Officers	Incumbent	Nominee	Proposed
Membership Secretary	Elouise Gill	Elouise Gill	Council
Higher Education Co-ordinator	Tom Argles	Tom Argles	Council
Secondary Education Co-ordinator	Chris King	Chris King	Council
Primary Education Co-ordinator	Tracy Atkinson	Tracy Atkinson	Council
Editor	Hazel Clark	Hazel Clark	Council

Several members are co-opted to roles on Council or carry out roles not on Council. The following have carried out their duties for three years and Council wish to extend their terms for a further three years.

Co-opted members	Nominee	Proposed
Conference Liaison	Gordon Neighbour	Council

8. ANY OTHER BUSINESS

Nomination to ESTA Council Form

1. Any ESTA member is invited to stand for election as an officer.
 2. Council terms of office are normally 3 years.
 3. The Proposer is generally expected to introduce the Nominee with a few brief words at the AGM prior to the election.
 6. Nominations should be handed to the Secretary before 12.00 noon Saturday 30 September, 2017.
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Post:

Name and Signature of Nominee:

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Name and Signature of Proposer:

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Name and Signature of Seconder (1):

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Name and Signature of Seconder (2):

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The following Rules of the Association apply to Council elections.

- 15 Elections to Council shall be made at the Annual General Meeting. The Chair Designate shall be elected biennially and will succeed to the Chair in the following year. The Chair shall normally serve for two years before serving a final year as Retiring Chair. The Secretary, Treasurer, Membership Secretary, Editor and up to three Education Co-ordinators shall each be elected for three years, and shall be eligible for immediate re-election. Officers of Council shall normally be the trustees of the charity as defined by section 46 of the Charities Act 1960.
- 16 Nominations to Council may be made by Council, and additional nominations shall be accepted providing that they are proposed and seconded by two members and that they are received by the Secretary before the Annual General Meeting. No nominations shall be made without the prior written agreement of the candidate.
- 17 If more than one candidate be nominated for any office, or if more than eight candidates be nominated in all, or if the list be not in accordance with the provisions of Rule 15, then an election by ballot shall be held at the Annual General Meeting. In the event of a tie the election shall be decided by drawing lots.
- 18 Council may co-opt such members as and when circumstances arise and they shall normally be the trustees of the charity as defined by section 46 of the Charities Act 1960.